### The proposed Commissioning Framework and Cycle

"Commissioning is the means to secure best value and deliver the positive outcomes that meet the needs of citizens, communities and service users." - Institute of Public Care

The proposed commissioning framework, to be used when carrying out the Council's commissioning activities is illustrated in the model below. It has been developed to show a version of the commissioning cycle which links to the procurement cycle so that, although they are clearly separate processes, the relationships between them can be easily identified and understood.

#### Core components in all commissioning frameworks are:

- Understanding needs Analyse
- Specifying services to meet needs Plan
- Procuring services Do
- Monitoring and evaluating outcomes Review

This cycle is set within a Plan, Do, Study, Act improvement framework. As long ago as the 1930's Dr Walter Shewhart developed an overall model for process improvement. It has been used ever since. It is important to analyse, evaluate, and consider whether to alter the actions at all stages of the cycle.

# **Commissioning** Review Analyse

Population needs analysis Overall impact of services Strategic commissioning priorities Service performance

Data on resources, finance, activity and outcomes

Dα

Performance of markets Successful experience

Risk assessment

Review Individual Outcomes Monitor contracts

Undertake needs analysis What works?

Identify priorities for commissioning Map and review services

Identify the resources available Identify potential capacity Assess - in the local community What works

- in local markets individual needs - by specialist providers Analyse providers

Analyse the risks involved: - in implementing change - in the status quo

## **Procurement**

Contract management

Ensure service quality

Implement service

Capacity building

development

Ensure that services are delivered in ways which economically, efficiently and effectively deliver the priorities of the

commissioning strategy Market and supplier development Commission new services to meet needs and de-commission services that no longer do so

Develop specification and contract or SLA for service to meet needs, **Purchasing Plan** 

Write a commissioning strategy for each priority project identifying clear service development priorities and specific targets for their achievement Design services to meet needs

### Plan

Identify the gaps between need and availability

Plan to address these gaps Review the whole system